



Apator S.A. Information Notice – CCTV

Pursuant to Regulation (EU) 2016/679 of the European Parliament and of the Council on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation, hereinafter: the Regulation) Apator S.A. provides the following information:

Data Controller	Apator S.A. 4A Gdańska Street, Flat C4, 87-100 Toruń
Contact details of the Data Controller	You can contact the Data Controller: • in person • or via email: apator@apator.com • by telephone: +48 56 619 11 11 • in writing: ul. Gdańska 4A, flat C4, 87-100 Toruń
Data Protection Officer	A Data Protection Officer has been appointed at Apator S.A. and can be contacted: • in writing to the Controller's address, • by email: iod@apator.com The Data Protection Officer may be contacted regarding all matters relating to the processing of personal data and the exercise of rights under the Regulation.
Purposes of processing and legal basis for processing	The Controller will process your data for the following purposes: 1) ensuring the safety of individuals/employees, protecting the Controller's property and maintaining the confidentiality of information whose disclosure could expose the Controller to harm – through CCTV recordings in accordance with Article 22(2) of the Labour Code and Article 6(1)(c) of the GDPR, and, in the case of non-employees, also on the basis of the Controller's legitimate interest (legal basis: Article 6(1)(f) of the Regulation), 2) the possibility of establishing, pursuing the Controller's own claims or defending against claims made against it, which constitutes the Controller's legitimate interest (legal basis: Article 6(1)(f) of the Regulation).
Period for which the data will be stored	Your personal data will be retained for the period necessary to fulfil the purposes for which it was collected, but for no longer than 3 months from the date of recording. If the recording constitutes evidence in proceedings conducted under the law, or if the Controller becomes aware that it may constitute evidence in such proceedings, the retention period shall be extended until the proceedings are finally concluded.
Recipients of the data	For the purposes set out above, your personal data may be disclosed by the Controller to entities authorised to receive personal data under the relevant legal provisions, to entities providing the Controller with ICT or technical services, legal or advisory services, property security services, and servicing and maintenance services for video surveillance systems, and other entities processing personal data on behalf of the Controller.
Profiling and automated decision-making	Your personal data will not be processed by automated means, including profiling.
Rights of the data subject	In accordance with the Regulation, you have the right to: 1) obtain confirmation as to whether your data is being processed by the Controller, as well as the right to access your data (Article 15 of the Regulation), 2) to have your data rectified and completed (Article 16 of the Regulation), 3) to have your data erased (Article 17 of the Regulation), 4) request the restriction of the processing of your data (Article 18 of the Regulation). You have the right to object at any time – on grounds relating to your particular situation – to the processing of your data for the purposes of the Controller's legitimate interests. In such a case, the Controller may continue to process the data provided that it demonstrates compelling legitimate grounds for the processing which override your interests, rights and freedoms, or grounds for the establishment, exercise or defence of legal claims (Article 21(1) of the Regulation). You also have the right to lodge a complaint with the President of the Office for Personal Data Protection if you suspect that the processing of your personal data infringes data protection legislation.
Transfer of data to a third country or an international organisation	Your personal data will not be transferred to a third country or an international organisation.
The provision of personal data processed by the Data Controller is voluntary, but necessary for you to be present on the premises covered by CCTV surveillance.	